



# World Rugby Classic

## Request for Proposal (RFP) for Public Food Vendors

*National Sports Centre, Devonshire: November 2<sup>nd</sup> – 9<sup>th</sup>, 2019*

The World Rugby Classic (WRC) is the largest annual sporting event held in Bermuda and is now in its 32<sup>nd</sup> year. Each year 5,000+ supporters pass through the public entrance to the Classic in addition to the 9,000 guests who attend other hosting facilities at the ground. In total, the Classic entertains up to 15,000 people throughout the week-long festival of rugby.

### PURPOSE OF THIS REQUEST FOR PROPOSAL

The World Rugby Classic is seeking proposals from qualified food service providers for the provision of public food services at the World Rugby Classic, National Sports Centre, Devonshire. Our goal is to partner with vendors that can provide high quality and reasonably priced food options to cater to the 5,000 supporters on the public side that frequent the event throughout the week.

### SCOPE OF WORK

The public food vendor will be responsible for providing all labor and management. The vendor will also be responsible for operational costs including supplies, materials and normal maintenance of the equipment required to deliver food services at the World Rugby Classic.

### SCHEDULE OF EVENTS

Saturday November 2 <sup>nd</sup>	Gates Open @ 5.45pm Tent Tavern Entertainment from 9.30pm
Monday November 4 <sup>th</sup>	Gates Open @ 5.45pm Tent Tavern Entertainment from 9.30pm
Wednesday November 6 <sup>th</sup>	Gates Open @ 5.45pm Tent Tavern Entertainment from 9.30pm
Thursday November 7 <sup>th</sup>	Gates Open @ 5.45pm Tent Tavern Entertainment from 9.30pm
Saturday November 8 <sup>th</sup>	Gates Open @ 5.45pm Tent Tavern Entertainment from 10.00pm



## RFP REQUIREMENTS

Provide a general overview of your proposal and how your company's approach is best suited to the World Rugby Classic.

- Brief Company background
- Menu offerings & prices (no alcoholic beverages allowed)
- Confirmation of tent size (your own tent will be required)
- Listing of all applicable Food, Health and Safety and Vendor Licenses
- Any special requirements for site (electrical etc)

## VOLUNTEERS

Included within this RFP, consideration needs to be given for 'Volunteer Meals' for the Classic volunteers throughout the week. The World Rugby Classic reimburses these costs to the vendor however a 25% discount is applied to the standard menu pricing provided. Volunteers will be provided meal vouchers for the week which are to be retained by the vendor for reimbursement from the WRC.

## FEE

\$500 fee payable to the World Rugby Classic upon acceptance of RFP in order to participate during the week of the World Rugby Classic.

## WRC CONTACT

The designated contact person at the World Rugby Classic for this RFP is Ronan Kane, Event Director: [rkane@worldrugby.bm](mailto:rkane@worldrugby.bm)

## KEY DATES

RFP Issued	August 12 <sup>th</sup> , 2019
<b>RFP Submission Deadline</b>	<b>August 30<sup>th</sup> @ 5pm</b>
Review Process	August 30 <sup>th</sup> – September 6 <sup>th</sup> , 2019
<b>Response to Applicants</b>	<b>Week of September 9<sup>th</sup>, 2019</b>
World Rugby Classic Dates	November 2 <sup>nd</sup> – November 9 <sup>th</sup> , 2019

All proposals must be submitted via email to [rkane@worldrugby.bm](mailto:rkane@worldrugby.bm) by August 30<sup>th</sup>, 2019 at 5pm.

